

CITY OF WHITEHORSE



OPERATING BUDGET PACKAGE

2019-2021



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1) Important Dates and Contacts

Important Dates

December 10, 2018 - 1st Reading of:

- Bylaw 2018-59 Operating Budget
- Bylaw 2018-60 Tax Levy
- Bylaw 2018-61 Fees & Charges

January 14, 2019 – Public Input night in Council Chambers 5:30 pm at City Hall

January 21, 2019 – Report on Public Input

January 28, 2019 – 2nd and 3rd Reading of:

- Bylaw 2018-59 Operating Budget
- Bylaw 2018-60 Tax Levy
- Bylaw 2018-61 Fees & Charges

Contacts

Public Input e-mail: budgetinput@whitehorse.ca

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2) Mayor's Budget Address

2019 Operating Budget Speech

Mayor Dan Curtis

December 10, 2018

Good evening members of Council, City Administration and citizens of Whitehorse. I am very pleased to be presenting the proposed Operating Budget for 2019 and the provisional budgets for 2020 and 2021.

The City's Operating budget is the blueprint that explains how its resources are allocated.

As you know, Council recently brought forward a \$29-million Capital Budget for 2019. The Capital Budget makes important investments in infrastructure that are needed to deliver key municipal services such as water and waste systems, roads, parks and recreation facilities, trails and fire protection.

The operating budget, on the other hand, covers the cost of services such as transit, road maintenance, snow removal, and recreation programs. It ensures the City of Whitehorse always has enough lifeguards, accountants, engineers, planners, firefighters, bylaw officers and many other employees to deliver the City's programs and services.

The total proposed Operating Budget for 2019 is just over \$81 million.

This budget allows us to move forward in a fiscally responsible way and to live within our means.

Administration's hard work on this Operating Budget allows us to deliver services that are relevant to the residents of Whitehorse, while still keeping taxes and fees affordable.

2019's proposed residential tax increase is 2.3 per cent. This increase, the third lowest since 2006, is right on track with the provisional budget council approved in early 2018.

About half of the Operating Budget is funded through taxes and the rest comes from fees and government grants, which can present challenges as a municipal government tries to keep taxes predictable for all citizens. Though tax increases are not usually welcome, it is a necessary action in order to cover the essential services for our growing community.

In 2019, the average homeowner will pay \$69 more in taxes, which amounts to just over \$1.30 a week.

The average commercial property will pay an extra \$363 in taxes, or about \$6.98 a week. That is almost 50 per cent lower than 2018's commercial tax increase.

The City of Whitehorse is striving to create efficiencies in its day-to-day operations by adopting more technological tools that can benefit staff and residents alike.

We recognize that the city of the future is one that uses technology to improve customer-based interactions, and that finds more efficient ways of serving its citizens.

The addition of a Development Officer Leadhand position in the Land and Building Services department will provide efficiencies to the existing permit application and enforcement processes, which have seen a significant increase in recent years. This position will also be tasked with reviewing and implementing efficiency changes involving technology, and that integrates into a city-wide document management system.

The Utilities Stations Division of Water and Waste is responsible for over 75 facilities, 45 of which are considered 'major,' and 20 of which require daily attention. There is significant need for an additional Utility Stations Leadhand in order to compensate for the city's growth and increased utility demands. The new leadhand will increase the division's capacity to take on the new challenges and meet the ongoing needs of a growing community.

Over the past number of years, the City has committed to a number of projects to design business process improvements. In order to implement these projects, it is necessary to provide adequate resources, hence the need for a technological implementation coordinator. This position, budgeted provisionally for 2020, will ultimately help upgrade our systems to improve effectiveness, provide residents with more options of online transactions, and improve existing systems for city departments.

The Operating Budget also allows us to increase our Development Incentives budget for the next three years, which is intended to encourage strategic development within Whitehorse through tax grants for eligible projects. In 2017, the development incentives program cost the City approximately \$161,000 in grants and payments are expected to increase by approximately \$60,000 in 2019. To date, there have been 134 applications approved under the Development Incentives Policy.

Our citizens remain our number one focus and we are making the best possible use of limited tax dollars. We are working hard to keep taxes low, and maintaining top quality services.

The cost of water and sewer services, as well as waste collection, is recovered from the ratepayers who receive these services. These services are not funded through taxes.

The water and sewer rate will increase by 2.76 per cent in 2019 for flat rate customers. Monthly water and sewer rates will rise from \$82.14 to \$84.41. This is well below the 4 per cent in last year's provisional budget for 2019, and the lowest water and sewer rate increase since 2013. This increase is needed to keep pace with additional costs.

The residential monthly charge for solid waste will increase 12.8 per cent, from \$11.05 to \$12.47. The justification for this increase is simple: waste costs money.

Waste generation has gone up 53 per cent per capita since 2000. That means the sheer volume of waste needing to be professionally handled has increased significantly. The City does not control what people consume and thus, must constantly adapt to the waste that comes into the Waste Management Facility. The City is doing its best to divert waste in order to save precious landfill space and protect the environment, but diversion costs money, too.

The City's compost program is creating some of the best compost in North America but this focus on quality has meant significant operational and capital improvements. These increases are being felt in our commercial organics collection service, residential collection and tipping fees. No tax dollars go to support waste management, which means when expenses increase, so do fees.

The City understands the importance our citizens place on recreation, and access to greenspace.

In 2019, the City is proud to support the National Aboriginal Hockey Tournament that will be taking place in Whitehorse. These championships will bring 600 participant to Whitehorse over 8 days, with an additional 300 family members and 20 VIPs traveling for the event. This event will have significant economic and tourism impact on the community.

The City has also pledged to take over operation and maintenance of a much-anticipated and improved skateboard park being designed and built by the Government of Yukon next year. Given the popularity and importance of the Second Haven skate park in Riverdale, we strongly believe it will be a wonderful improvement for our local skateboard, scooter and BMX riders.

The City also supports non-profit organizations in our Operating Budget through grant funding of over one million dollars per year.

With your tax dollars our City will continue to deliver top quality services and programs to all residents and visitors alike. This includes snow clearing, road maintenance, fire protection and first response, transit, park and trail maintenance, recreation programs and a number of other important regulatory services. Quality municipal services are a significant contribution to what makes Whitehorse an ideal place for citizens and businesses to thrive, and visitors to enjoy in our Wilderness City.

Council appreciates the efforts of all employees across the City. We would like to thank our City Manager Linda Rapp and Administration for their expertise and ideas to continue operating the City in a fiscally responsible manner. We have an exceptional team of employees on the ground delivering a variety of services every day. City departments are continuing to do more with less and we know that isn't easy. Thank you for delivering an outstanding level of service to our community.

We also promote civic pride and opportunities for celebration through our support for special events such as the Street Eats Festival, Canada Day, Halloween Spooktacular, the Santa Land and City Lights Tour and 20-Minute Makeover, just to name a few.

Tonight we are tabling the proposed 2019 to 2021 Operating Budget for public review and input.

On behalf of Council, I invite all citizens to attend the Public Input Session at the Regular Council meeting on January 14th to share ideas and suggestions for this budget. A report on public input will be presented to Council on January 21st. Second and Third reading is scheduled for January 28th.

We appreciate hearing your opinions and I can tell you we are listening. We continue to hear from many citizens on various funding priorities and issues. We would like to continue these discussions on the budget this month and in January.

We look forward to hearing from you. Thank you.

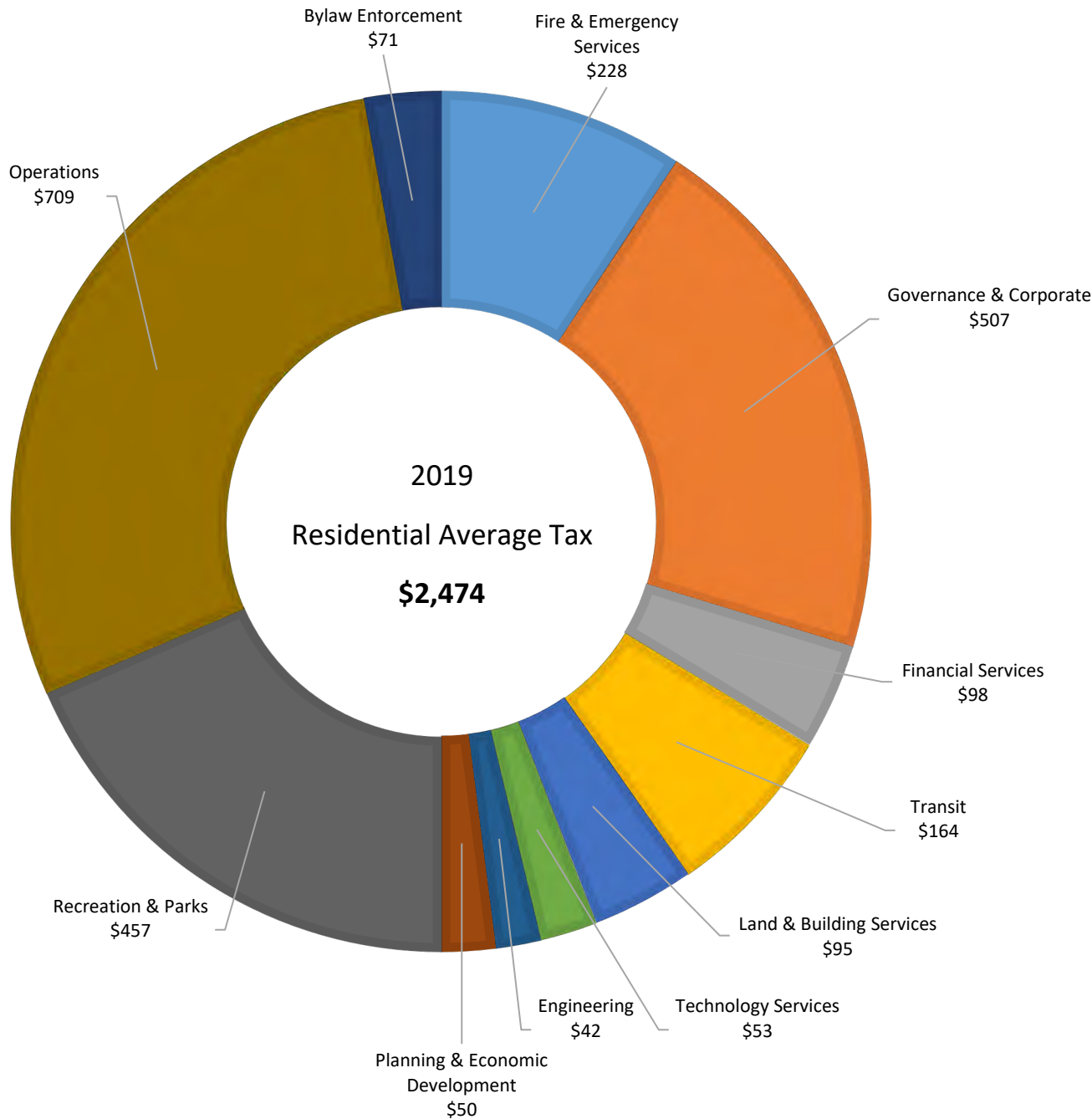
3) 2019 Operating Budget Highlights

2019 OPERATING BUDGET HIGHLIGHTS

- Total Operating Budget is \$81.3 million
- Holds taxes to a 2.3% increase
- The average homeowner will pay \$69 more in taxes
- Taxes help pay for snow clearing, road maintenance, fire protection and first response, transit, park and trail maintenance, recreation programs and many other important services that keep the city running
- Water and sewer rates need to increase by 2.76% in 2019 to keep pace with additional costs, which increases water and sewer rates from \$82.14 per month to \$84.41
- We are continuing to only increase rental rates and passes and memberships by 1.5% annually to balance fairness, affordability and community benefits
- Most of the budget is spent locally and put right back into our community
- We are making the best possible use of tax dollars, and working hard to keep taxes low
- The Public Input Session will be held at the regular Council meeting January 14th, 2019
- A report on public input will be presented to Council on January 21st, 2019
- Second and Third Reading is scheduled for January 28th, 2019

Citizens are invited to provide input on the proposed Operating Budget. Written submissions can be emailed to budgetinput@whitehorse.ca.

How your tax dollars will be used in 2019



Key Terms

- **Bylaw Enforcement:** ex. Animal Control, Trail Enforcement, Compliant Resolution
- **Fire & Emergency Services:** ex. Fire Department Ice Rescue, Motor Vehicle Extraction, Fire Prevention Education, Fire Code Compliance
- **Governance & Corporate:** ex. Overall Administration
- **Financial Services:** ex. Revenue Collection, Payroll Support, Financial Reporting
- **Transit:** Bus, Handibus
- **Land & Building Services:** Land & Building Inspections
- **Technology Services:** ex. IT Infrastructure
- **Engineering:** ex. Planning, Designing, and Construction of the City's Capital Projects
- **Planning & Economic Development:** ex. Community Planning
- **Recreation & Parks:** ex. CGC, Shipyards, Rotary, Neighbourhood Parks & Rinks, Trail Maintenance, Cemetery
- **Operations:** ex. Equipment, Building & Road maintenance

RESIDENTIAL TAX ANALYSIS
City of Whitehorse

Analysis of taxes paid on a typical home								
Year	Average Residential Assessment	Residential Mil Rate	Residential Mil Rate Percent Change	Residential Taxes	\$ Tax Change on Average House	% Council mandated increase	Whitehorse Consumer Price Index History	Average Annual CPI
2021	\$ 225,517	1.148%	2.32%	\$ 2,589	\$ 59	2.30%		
2020	\$ 225,517	1.122%	2.28%	\$ 2,530	\$ 56	2.30%		
2019	\$ 225,517	1.097%	2.33%	\$ 2,474	\$ 69	2.30%		
2018	\$ 224,321	1.072%	-3.77%	\$ 2,405	\$ 54	2.30%		
2017	\$ 211,024	1.114%	1.18%	\$ 2,351	\$ 47	1.20%	127.5	1.7%
2016	\$ 209,237	1.101%	-1.34%	\$ 2,304	\$ 39	1.70%	125.4	1.0%
2015	\$ 202,932	1.116%	1.73%	\$ 2,265	\$ 29	1.70%	124.1	-0.2%
2014	\$ 203,785	1.097%	-6.88%	\$ 2,236	\$ 41	1.70%	124.4	1.3%
2013	\$ 186,308	1.178%	3.79%	\$ 2,195	\$ 64	3.83%	122.8	1.7%
2012	\$ 187,711	1.135%	-7.47%	\$ 2,130	\$ 29	3.00%	120.8	2.3%
2011	\$ 171,301	1.227%	4.00%	\$ 2,101	\$ 92	4.00%	118.1	3.0%
2010	\$ 170,362	1.179%	-1.14%	\$ 2,009	\$ 114	4.00%	114.7	0.8%
2009	\$ 158,901	1.193%	4.01%	\$ 1,896	\$ 100	4.00%	113.8	0.4%
2008	\$ 156,557	1.147%	-7.28%	\$ 1,796	\$ 155	7.50%	113.4	3.6%
2007	\$ 132,637	1.237%	4.56%	\$ 1,641	\$ 82	5.00%	109.5	2.5%
2006	\$ 131,766	1.183%	-5.13%	\$ 1,559	\$ 21	2.00%	106.8	1.4%
2005	\$ 123,350	1.247%	1.96%	\$ 1,538	\$ 53	2.00%	105.3	2.2%
2004	\$ 121,477	1.223%	2.00%	\$ 1,486	\$ 43	2.00%	103.0	1.1%
2003	\$ 120,320	1.199%	0.00%	\$ 1,443	\$ 10	0.00%	101.9	1.9%
2002	\$ 119,492	1.199%	-4.39%	\$ 1,433	\$ 36	2.00%	100.0	0.7%
2001	\$ 111,365	1.254%	0.00%	\$ 1,397	\$ 1	0.00%	99.3	1.8%
2000	\$ 111,272	1.254%	-1.26%	\$ 1,395	\$ (18)	0.00%	97.5	2.3%
1999	\$ 111,308	1.270%	-0.39%	\$ 1,414	\$ 7	0.00%	95.3	1.1%
1998	\$ 110,336	1.275%	0.00%	\$ 1,407	\$ 23	0.00%	94.3	1.0%
1997	\$ 108,533	1.275%	-8.93%	\$ 1,384	\$ 16	0.00%	93.4	2.3%
1996	\$ 97,669	1.400%	0.00%	\$ 1,367	\$ 7	0.00%	91.3	1.60%
1995	\$ 97,169	1.400%	0.00%	\$ 1,360	\$ (5)	0.00%		
1994	\$ 97,504	1.400%		\$ 1,365				

4) Bylaws

CITY OF WHITEHORSE

BYLAW 2018-59

A bylaw to adopt the 2019 annual operating and maintenance budget and the 2020 and 2021 provisional budgets

WHEREAS section 238 of the *Municipal Act* (R.S.Y. 2002) provides that council shall by bylaw cause an annual operating budget to be prepared and adopted; and;

WHEREAS section 239 of the *Municipal Act* provides that council may establish by bylaw a procedure to authorize and verify expenditures that vary from the annual operating expenditure program;

NOW THEREFORE the council of the municipality of the City of Whitehorse in open meeting assembled HEREBY ENACTS AS FOLLOWS:

1. The 2019 annual operating and maintenance budget and the provisional budgets for 2020 and 2021, attached hereto as Appendix "A" and forming part of this bylaw, is hereby adopted.
2. No expenditure may be made that is not provided for in the 2019 annual operating budget unless such expenditure is approved:
 - (1) by resolution of council to a maximum expenditure of \$500,000.00; or
 - (2) by bylaw for expenditures in excess of \$500,000.00.
3. Expenditures authorized in accordance with section 2(1) of this bylaw that result in an increase in total expenditures above what was approved in the 2019 operating and maintenance budget shall be brought forward for final approval through an umbrella bylaw at year end.
4. The Director of Corporate Services is hereby authorized to re-allocate funds within the line items in Appendix "A" to a maximum expenditure of \$100,000.00.
5. The Director of Corporate Services and City Manager may jointly re-allocate funds between the line items in Appendix "A" to a maximum expenditure of \$100,000.00.
5. This bylaw shall be deemed to have been in full force and effect on January 1, 2019.

FIRST READING:

PUBLIC NOTICE:

PUBLIC INPUT:

SECOND READING:

THIRD READING and ADOPTION:

Mayor

Clerk

City of Whitehorse
2019 - 2021 Operating Budget
Revenues



Appendix A

	2018	2019	2020	2021
	Revised Budget	Budget	Provisional	Provisional
01 General Government				
Engineering Services	(235,000)	(275,000)	(457,148)	(459,872)
Financial Services	(50,269,239)	(52,451,024)	(52,844,806)	(54,621,566)
Business & Information Technology Services	(81,111)	(108,901)	(112,116)	(1,000)
Legislative & Administrative Services	(1,092,357)	(500)	(500)	(81,961)
Strategic Communications	(10,000)	(10,000)	(10,000)	(10,000)
Total Revenues	(51,687,707)	(52,845,425)	(53,424,570)	(55,174,399)
02 Protective Services				
Bylaw Services	(1,410,100)	(1,378,150)	(1,378,150)	(1,378,150)
Financial Services	(25,000)	(25,000)	(25,000)	(25,000)
Fire & Emergency Services	(64,000)	(14,500)	(14,500)	(14,500)
Human Resources	(500)	(20,000)	(20,000)	(20,000)
Land & Building Services	(1,217,500)	(1,240,000)	(1,240,000)	(1,240,000)
Total Revenues	(2,717,100)	(2,677,650)	(2,677,650)	(2,677,650)
03 Transportation Services				
Financial Services	(4,189,732)	(4,514,964)	(4,517,153)	(4,517,223)
Operations	(415,033)	(409,227)	(409,227)	(409,227)
Transit Services	(1,395,068)	(1,453,300)	(1,453,300)	(1,453,300)
Total Revenues	(5,999,833)	(6,377,491)	(6,379,680)	(6,379,750)
04 Environmental Services				
Planning & Sustainability	(25,000)	(25,000)	(25,000)	(25,000)
Financial Services	(62,000)	(62,000)	(62,000)	(62,000)
Operations	(26,270)	(26,592)	(26,925)	(26,925)
Water & Waste Services	(13,034,143)	(14,195,655)	(14,335,333)	(14,519,674)
Total Revenues	(13,147,413)	(14,309,247)	(14,449,258)	(14,633,599)
05 Public Health Services				
Parks & Community Development	(52,000)	(52,780)	(52,780)	(52,780)
Total Revenues	(52,000)	(52,780)	(52,780)	(52,780)
06 Community Development Services				
Planning & Sustainability	(63,500)	(63,500)	(63,500)	(63,500)
Land & Building Services	(670,890)	(814,915)	(814,915)	(814,915)
Total Revenues	(734,390)	(878,415)	(878,415)	(878,415)
07 Recreation & Cultural Services				
Parks & Community Development	(236,465)	(194,804)	(78,054)	(78,054)
Recreation & Facility Services	(3,859,055)	(3,928,236)	(3,874,424)	(3,874,424)
Total Revenues	(4,095,520)	(4,123,040)	(3,952,478)	(3,952,478)
Total	(78,433,963)	(81,264,048)	(81,814,831)	(83,749,071)

City of Whitehorse
2019 - 2021 Operating Budget



Expenses

Appendix A

	2018	2019	2020	2021
	Revised Budget	Budget	Provisional	Provisional
01 General Government				
City Manager	381,187	390,171	396,779	403,600
Community & Recreation Services	225,676	229,333	233,064	236,896
Corporate Services	223,395	227,098	230,858	234,723
Development Services	220,521	224,137	227,831	231,623
Infrastructure & Operations	225,454	224,993	228,548	232,187
Engineering Services	1,065,514	1,149,827	1,364,568	1,381,769
Financial Services	11,214,274	11,757,282	11,359,819	12,855,378
Human Resources	1,158,135	1,329,105	1,473,822	1,334,469
Business & Information Technology Services	1,417,328	1,447,498	1,569,036	1,492,171
Legislative & Administrative Services	2,179,497	1,265,887	1,210,974	1,320,517
Operations	2,869,195	3,032,204	3,078,317	3,065,318
Strategic Communications	396,507	423,154	428,820	434,593
Total Expenses	21,576,683	21,700,689	21,802,436	23,223,244
02 Protective Services				
Bylaw Services	1,925,498	1,935,584	1,950,653	1,977,696
Fire & Emergency Services	6,083,012	6,207,171	6,294,883	6,396,660
Human Resources	347,783	415,817	420,578	172,982
Operations	992,107	999,024	1,076,412	1,078,192
Parks & Community Development				
Land & Building Services	695,992	645,862	651,745	663,070
Total Expenses	10,044,392	10,203,458	10,394,271	10,288,600
03 Transportation Services				
Operations	13,037,879	13,929,278	13,998,793	14,183,258
Transit Services	4,517,029	4,477,813	4,512,092	4,577,263
Total Expenses	17,554,908	18,407,091	18,510,885	18,760,521
04 Environmental Services				
Planning & Sustainability	238,596	206,935	208,568	211,402
Operations	294,003	298,240	298,889	300,186
Parks & Community Development	49,253	55,899	56,122	56,577
Water & Waste Services	12,603,654	13,777,873	13,917,947	14,103,112
Total Expenses	13,185,506	14,338,947	14,481,526	14,671,277
05 Public Health Services				
Operations	1,055	1,069	1,069	1,069
Parks & Community Development	257,412	246,345	248,089	251,655
Total Expenses	258,467	247,414	249,158	252,724
06 Community Development Services				
Planning & Sustainability	1,039,094	1,146,835	1,181,653	1,190,105
Land & Building Services	1,711,640	1,958,459	2,022,386	2,043,100
Total Expenses	2,750,734	3,105,294	3,204,039	3,233,205
07 Recreation & Cultural Services				
Operations	1,083,910	1,090,547	1,093,364	1,098,979
Parks & Community Development	3,237,005	3,332,597	3,233,143	3,303,397
Recreation & Facility Services	8,742,358	8,838,011	8,846,009	8,917,124
Total Expenses	13,063,273	13,261,155	13,172,516	13,319,500
Total	76,493,969	81,264,048	81,814,831	83,749,071

CITY OF WHITEHORSE
BYLAW 2018-60

EXPLANATORY NOTES

The attached bylaw sets out the 2019 tax rates. The tables below show how the 2019 rates compare to the previous four years.

	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>
Agricultural	1.167	1.141	1.185	1.171	1.151
Non-Residential	1.649	1.612	1.712	1.692	1.756
Residential	1.097	1.072	1.114	1.101	1.116

Average Residential Property (RSC, RS1, RR1 and RS2)

<u>Assessment</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>
Improvements	\$153,694	\$152,290	\$144,241	\$142,509	\$135,984
Land	\$71,823	\$72,030	\$66,783	\$66,727	\$66,948
Total Assessed Value	\$225,517	\$224,321	\$211,024	\$209,237	\$202,932
Tax Levy	\$2,474	\$2,405	\$2,351	\$2,304	\$2,265

CITY OF WHITEHORSE

BYLAW 2018-60

A bylaw to levy taxes for the year 2019

WHEREAS section 55(2) of the *Assessment and Taxation Act* requires that each municipality shall levy taxes upon all taxable real property within its jurisdiction; and

WHEREAS section 55(3) of the *Assessment and Taxation Act* provides for the establishment of different classes of real property, and varied tax rates according to the class of real property to be taxed;

NOW THEREFORE the council of the municipality of the City of Whitehorse, in open meeting assembled, hereby ENACTS AS FOLLOWS:

1. In this bylaw,

"Agricultural" means all property used primarily for agricultural purposes and designated on the Whitehorse Assessment Roll as AGR.

"Non-Residential" means all property used primarily for commercial, industrial and public purposes and designated on the Whitehorse Assessment Roll as CH, CMC, CMH, CML, CR, CMS, INS, MHI, MSI, PI, PRC and QRY.

"Residential" means all property used primarily for residential use and designated on the Whitehorse Assessment Roll as OSP, POS, REC, RMH, RR1, RSA, RSC, RSM, RS1, RS2 and TRA.

2. A general tax for the year 2019 shall be levied upon all taxable real property in the City of Whitehorse classified "agricultural" at the rate of 1.167 percent.
3. A general tax for the year 2019 shall be levied upon all taxable real property in the City of Whitehorse classified "non-residential" at the rate of 1.649 percent.
4. A general tax for the year 2019 shall be levied upon all taxable real property in the City of Whitehorse classified "residential" at the rate of 1.097 percent.
5. This bylaw shall be deemed to have been in full force and effect on January 1, 2019.

FIRST READING:

SECOND READING:

THIRD READING and ADOPTION:

Mayor

Clerk

CITY OF WHITEHORSE

BYLAW 2018-61

A bylaw to amend Fees and Charges Bylaw 2014-36

WHEREAS all City of Whitehorse municipal fees and charges are consolidated into one bylaw; and

WHEREAS section 220 of the *Municipal Act* (R.S.Y. 2002) provides that council may by bylaw amend or vary bylaws; and

WHEREAS it is deemed desirable that the Fees and Charges Bylaw be amended to reflect the 2019 Operating and Maintenance Budget and the provisional budgets for 2020 and 2021;

NOW THEREFORE the council of the municipality of the City of Whitehorse, in open meeting assembled, hereby ENACTS AS FOLLOWS:

1. The fee schedule attached to and forming part of Fees and Charges Bylaw 2014-36 is hereby amended by repealing existing Schedules 3, 5 ,8 ,9, 10 and 12 and substituting therefore new Schedules 3 ,5 ,8 ,9, 10 and 12 attached hereto as Appendix "A" and forming part of this bylaw.
2. This bylaw shall be deemed to have been in full force and effect on the 1st day of January 2019.

FIRST READING:

SECOND READING:

THIRD READING and ADOPTION:

Mayor

City Clerk

CITY OF WHITEHORSE
BYLAW 2018-61

Explanatory Notes

The attached bylaw amends the Fees and Charges Bylaw to reflect changes required as part of the annual budget process. The changes are highlighted and include fee increases, new fees to reflect new or reinstated services, the deletion of discontinued or redundant fees, and some minor wording amendments to provide clarity as detailed herein:

- Increase Development Permit fees for Secondary Commercial Use (change of use) from \$25 to \$30.
- Add two Development Permit fees each for \$75; one for secondary living suites and garden suites and one for single, duplex, triplex and townhouse developments on separate lots. These fees were previously categorized as Secondary Commercial Use (change of use), the new fee is being proposed to better reflect the staff time required to issue these permits and to distinguish between home-based businesses and commercial change of use.
- Effective January 1, 2019 increase the Parks Rental Fees and Cemetery Fees by 1.5%. This is the standard annual increase.
- Remove from Parks and Trails the rental of a 10x20 tent as the department does not have a tent that size.
- Change fee description on full-day park rentals to 24 hours from 12 hours to accommodate multi-day event bookings and event clean-up.
- Increase Waste Management fees including compostable, controlled, residual and banned landfill waste to fully cover costs of providing the service
- Increase fees for organics collection service to Commercial and Institutional (ICI) customers to ensure the full costs of the program are covered
- Increase Water and Sewer Flat Rate and Metered Rate by 2.76% to ensure the full costs of the program are covered
- Increase Recreation and Facility Services fees and charges by 1.5% effective September 1, 2019. This is the standard annual increase, affecting building rentals, meeting rooms, sports fields and arenas, pool, equipment rentals, storage, memberships and admissions
- Continue to increase Pool Youth Non-Profit fees by 11.5% per year, until the rates reach 50% cost recovery. Fees effective September 2019
- Increase advertising fees for Active Living Guides by 1.5%. Fees effective September 2019.

CITY OF WHITEHORSE

BYLAW 2018-61

A bylaw to amend Fees and Charges Bylaw 2014-36

WHEREAS all City of Whitehorse municipal fees and charges are consolidated into one bylaw; and

WHEREAS section 220 of the *Municipal Act* (R.S.Y. 2002) provides that council may by bylaw amend or vary bylaws; and

WHEREAS it is deemed desirable that the Fees and Charges Bylaw be amended to reflect the 2019 Operating and Maintenance Budget and the provisional budgets for 2020 and 2021;

NOW THEREFORE the council of the municipality of the City of Whitehorse, in open meeting assembled, hereby ENACTS AS FOLLOWS:

1. The fee schedule attached to and forming part of Fees and Charges Bylaw 2014-36 is hereby amended by repealing existing Schedules 3, 5 ,8 ,9, 10 and 12 and substituting therefore new Schedules 3 ,5 ,8 ,9, 10 and 12 attached hereto as Appendix "A" and forming part of this bylaw.
2. This bylaw shall be deemed to have been in full force and effect on the 1st day of January 2018.

FIRST READING:

SECOND READING:

THIRD READING and ADOPTION:

Mayor

City Clerk

FEE DESCRIPTION				Bylaw 2018-61		Final Fee if GST Applicable + 5% GST	UNITS
				Approved	Date Fee		
				Base Fee	Effective		
Cemetery	Disinterment	urn	only for forensic purposes	363.16	1-Jan-18	381.30	each
Cemetery	Disinterment	casket	only for forensic purposes	866.24	1-Jan-18	909.50	each
Cemetery	Interment	urn -after normal business hours	includes internment permit fee	507.04	1-Jan-18	532.40	each
Cemetery	Interment	casket-after normal business hours	includes vault, shoring & internment permit fee	2,026.08	1-Jan-18	2,127.40	each
Cemetery	Interment-winter	casket	includes vault, shoring & internment permit fee	1,708.34	1-Jan-18	1,793.80	additional each
Cemetery	Interment	urn -during normal business hours	includes internment permit fee	338.03	1-Jan-18	354.90	each
Cemetery	Interment	casket-during normal business hours	includes vault, shoring & internment permit fees	1,579.89	1-Jan-18	1,658.90	each
Cemetery	Plot Purchase & Reservation Certificate	urn or casket -includes perpetual care & headstone placement for standard sized headstone		676.05	1-Jan-18	709.90	each
Cemetery	Monument/Headstone/Memorial tablet Installation charge		upright to 24 inches	223.48	1-Jan-18	234.70	each
Cemetery	Monument/Headstone/Memorial tablet Installation charge		upright to 48 inches	351.98	1-Jan-18	369.60	each

FEE DESCRIPTION				Bylaw 2018-61		Final Fee 5% GST Inc	UNITS
				Approved Base Fee	Date Fee Effective		
Rec Facilities	Damage Deposit	Dry floor rentals or any rentals where liquor is served or consumed-\$500 per booking	500.00	1-Jan-10	no gst	per booking	
Rec Facilities	Dry Floor (Arenas)	Regular Rate + cost of staff	163.29	1-Sep-19	171.45	hour	
Rec Facilities	Dry Floor (Arenas)	Y/S/D Non-Profit Discount plus cost of staff	75.14	1-Sep-19	78.90	hour	
Rec Facilities	Dry Floor (Arenas)	Adult Non-Profit Discount plus cost of staff	112.66	1-Sep-19	118.30	hour	
Rec Facilities	Rental - 1/3 of Fieldhouse/Flexihall	1/3 Field	1/3 of Fieldhouse Rate	0.00	1-Jan-11	0.00	
Rec Facilities	Rental - 1/2 of Fieldhouse/Flexihall	1/2 Field	1/2 of Fieldhouse Rate	0.00	1-Jan-11	0.00	
Rec Facilities	Rental, Fieldhouses	Non-prime Y/S/D Discount	6am-3pm Mon-Fri/ all summer	56.36	1-Sep-19	59.20	hour
Rec Facilities	Rental, Fieldhouses	Non-prime Adult Discount	6am-3pm Mon-Fri/ all summer	84.50	1-Sep-19	88.70	hour
Rec Facilities	Rental, Takhini Arena	Mezzanine	Summer	61.78	1-Sep-19	64.85	hour
Rec Facilities	Rental, Outdoor Training Field	April 1 - Sept 30 (based on field condition)	Actual Cost	23-Feb-09	Actual Cost Plus GST	each	
Rec Facilities	Rental, Snowball	Maximum 1.5 hours -rental ea. per 15 min	51.86	1-Sep-19	54.45	ea 15 min	
Rec Facilities	Rental, Parking Lot	regular rate	valid April 1-Sept 30 (outside regular season)	42.40	1-Sep-19	44.50	hour
Rec Facilities	Rental, Winter Ice	Non-prime Adult Discount	6am-3pm Mon-Fri	124.52	1-Sep-19	130.75	hour
Rec Facilities	Rental, Winter Ice	Non-prime Y/S/D Discount	6am-3pm Mon-Fri	79.03	1-Sep-19	83.00	hour
Rec Facilities	Rental, Winter Ice	Adult Non-Profit Discount	Sept -April	166.14	1-Sep-19	174.45	hour
Rec Facilities	Rental, Winter Ice	S/Y/D Non-Profit Discount		105.34	1-Sep-19	110.60	hour
Rec Facilities	Rental Ice	Regular rate	January 1-December 31	212.71	1-Sep-19	223.35	hour
Rec Facilities	Rental, Ice Summer Storage/Exclusive Use Space	Non-Profit Groups	May - August	161.09	1-Sep-19	169.15	hour
Rec Facilities	Storage/Exclusive Use Space	Storage Locker	Less Than 100 Cu Ft	123.60	1-Sep-19	129.80	year
Rec Facilities	Storage/Exclusive Use Space	Small areas - 100-299 cu ft.		493.47	1-Sep-19	518.15	year
Rec Facilities	Storage/Exclusive Use Space	Medium areas - 300-699 cu ft.		739.86	1-Sep-19	776.85	year
Rec Facilities	Storage/Exclusive Use Space	Large areas - 700-1000 cu ft.		985.17	1-Sep-19	1034.45	year
Rec Facilities	Storage/Exclusive Use Space	Other areas	Over 1000 Cu Ft. or has specialized services	1232.79	1-Sep-19	1294.45	year
Rec Facilities	Office Space	office space rental		223.06	1-Sep-19	234.20	Monthly
Rec Facilities	Rental	Kiosk Space	Non-Profit	29.31	1-Sep-19	30.75	Day
Rec Facilities	Booking Amendment Fee	Request for changes to their rentals after being firmed up		5.00	1-Sep-15	No GST	Day
Rec Facilities	Rental	Static Display Space	with written approval by Manager	11.52	1-Sep-19	12.10	Day
Rec Facilities	Rental	Additional Staff	Extra rec staff required for rental or event support	hourly rate + staff	1-Sep-15	hourly rate + staff	hour
Rec Facilities	Rental, Kitchen	Mt McIntyre Rec Centre - Kitchen		39.04	1-Sep-19	41.00	Day
Rec Facilities	Rental, Meeting Space	Large meeting area	Grey Mountain Room, Wellness Studio, Literacy Centre, Mezzanine	41.19	1-Sep-19	43.25	hour
Rec Facilities	Rental, Meeting Space	Small meeting area	Meeting rooms and portion of Concourse	20.59	1-Sep-19	21.60	hour
Rec Facilities	Rental, Pool	Regular Rate	2 Lifeguards for up to 50 people	322.85	1-Sep-19	339.00	hour

FEE DESCRIPTION				Bylaw 2018-61		Final Fee 5% GST Inc	UNITS
				Approved Base Fee	Date Fee Effective		
Rec Facilities	Rental, Pool	Pool-Adult Non-Profit Discount	2 Lifeguards for up to 50 people	242.14	1-Sep-19	254.25	hour
Rec Facilities	Rental, Pool	Pool - Youth/Senior/Disabled Non-Profit Discount	2 Lifeguards for up to 50 people	130.29	1-Sep-19	136.80	hour
Rec Facilities	Rental, Pool Lane	Pool Lane	1/8 of Pool Rental Rates	0.00	1-Jan-11	0.00	hour
Rec Facilities	Daily Single Admission	Adult	19 - 59 years	7.65	1-Sep-19	8.05	each
Rec Facilities	Daily Single Admission	Senior/Student	60 yrs. or older, or proof of current post-secondary enrollment	6.25	1-Sep-19	6.55	each
Rec Facilities	Daily Single Admission	Youth or Disabled	2 to 18 years or permanent disability	3.98	1-Sep-19	4.20	each
Rec Facilities	Daily Single Admission	Family	2 guardians with up to 5 dependents 18 and under, at the same address	17.67	1-Sep-19	18.55	each
Rec Facilities	Daily Single Admission	Small Child	Under 2	No Charge	15-Oct-05	No Charge	each
Rec Facilities	Swimming Lessons	See Leisure Guide		See Leisure Guide			each
Rec Facilities	Fitness Classes	See Leisure Guide		See Leisure Guide			each
Rec Facilities	Continuous /Annual Pass	Adult	19 - 59 years	43.84	1-Sep-19	46.05	month
Rec Facilities	Continuous /Annual Pass	Senior/Student	60 yrs. or older, or proof of current post-secondary enrollment	35.40	1-Sep-19	37.15	month
Rec Facilities	Continuous /Annual Pass	Youth or Disabled	2 to 18 years or permanent disability	21.88	1-Sep-19	22.95	month
Rec Facilities	Continuous /Annual Pass	1 Parent Family	1 guardians with dependents 18 and under, at the same address	54.91	1-Sep-19	57.65	month
Rec Facilities	Continuous /Annual Pass	2 Parent Family	2 guardians with dependents 18 and under, at the same address	95.09	1-Sep-19	99.85	month
Rec Facilities	1 Month Pass	Adult	19 - 59 years	52.62	1-Sep-19	55.25	each
Rec Facilities	1 Month Pass	Senior/Student	60 yrs. or older, or proof of current post-secondary enrollment	42.47	1-Sep-19	44.60	each
Rec Facilities	1 Month Pass	Youth or Disabled	2 to 18 years or permanent disability	26.31	1-Sep-19	27.60	each
Rec Facilities	1 Month Pass	1 Parent Family	1 guardians with dependents 18 and under, at the same address	67.69	1-Sep-19	71.05	each
Rec Facilities	1 Month Pass	2 Parent Family	2 guardians with dependents 18 and under, at the same address	114.77	1-Sep-19	120.50	each
Rec Facilities	Group Membership		10 or more people- 10% discount off individual continuous/annual membership rates	0.00	1-Sep-17	0.00	each
Rec Facilities	Adult Programming	min. 100% recoverable		See Leisure Guide	1-Jan-10	See Leisure Guide	each
Rec Facilities	Children/Youth/Senior/Disabled Day-camp Programming	min. 50% recoverable	not including day camp	See Leisure Guide	1-Jan-10	See Leisure Guide	each
Rec Facilities	Day-camp Programming	min. 60% recoverable		See Leisure Guide	1-Mar-11	See Leisure Guide	each
Rec Facilities	Punchcard (10)	Adult	19 - 59 years	67.81	1-Sep-19	71.20	each
Rec Facilities	Punchcard (10)	Senior/Student	60 yrs. or older, or proof of current post-secondary enrollment	54.67	1-Sep-19	57.40	each
Rec Facilities	Punchcard (10)	Child/Youth or Disabled	2 to 18 years or permanent disability	34.18	1-Sep-19	35.90	each
Rec Facilities	Punchcard (10)	Family	2 guardians with up to 5 dependents 18 and under, at the same address	158.86	1-Sep-19	166.80	each
Rec Facilities	Rental, set up	1/2 of regular rental rate		1/2 of regular rental rate	1-Jan-10	1/2 of regular rental rate	per booking
Rec Facilities	Rental, Fieldhouses	S/Y/D Non-Profit Discount	Flexihall or Fieldhouse	75.15	1-Sep-19	78.90	hour
Rec Facilities	Rental, Fieldhouses	Adult Non-Profit Discount	Flexihall or Fieldhouse	112.67	1-Sep-19	118.30	hour
Rec Facilities	Rental, Fieldhouses	Regular Rate	Flexihall or Fieldhouse	150.29	1-Sep-19	157.80	hour

FEE DESCRIPTION				Bylaw 2018-61		Final Fee 5% GST Inc	UNITS
				Approved Base Fee	Date Fee Effective		
Rec Facilities	Rental Sports Equipment	skate rentals/badminton racquets		3.65	1-Sep-19	3.85	per unit
Rec Facilities	Rental	Portable Bleachers	Staff costs	Actual Cost	1-Sep-13	Actual Cost	each
Rec Facilities	Rental	Mobile Electric Cart	240 Volts	98.72	1-Sep-19	103.65	each
Rec Facilities	Rental	AV Equipment	TV/VCR/Overhead Projector	11.43	1-Sep-19	12.00	each
Rec Facilities	Rental	LCD Projector and screen		58.19	1-Sep-19	61.10	each
Rec Facilities	Rental	Fitness/Party Equipment	DDR/Treadmills etc.	57.33	1-Sep-19	60.20	each
Rec Facilities	Rental	Activity Bag	Includes variety of equipment, activities, games and facilitation booklet	20.91	1-Sep-19	21.95	each
Rec Facilities	Rental	Podium		11.43	1-Sep-19	12.00	each
Rec Facilities	Rental	Table		11.43	1-Sep-19	12.00	each
Rec Facilities	Rental	Chairs		2.07	1-Sep-19	2.20	each
Rec Facilities	Pipe & Drape Rental	8'-12' section		33.33	1-Sep-15	35.00	per section
Rec Facilities	Floor covering installation	staff costs		Actual Cost	1-Sep-06	Actual Cost Plus GST	actual cost
Rec Facilities	Stage (4' X 8' Risers)			62.75	1-Sep-14	65.90	each
Party Package	Party set up for up to 10 people			24.11	1-Sep-19	25.30	per unit
Party Package	Party set up + 10 people			9.54	1-Sep-17	10.00	per unit
Rec Facilities	Advertising	Board Advertising - CGC	Board advertising for arenas and fieldhouses	785.72	1-Jan-14	825.00	annual
Rec Facilities	Advertising	Poster Ads	Poster Ads up to 11x17	23.81	1-Jan-14	25.00	Monthly
Rec Facilities	Advertising	4x8 Sign - CGC	4x8 Sign Advertising	519.05	1-Jan-14	545.00	annual
Rec Facilities	Advertising	Takhini Arena	65% of CGC Advertising rates	65% of CGC rates	1-Sep-11	65% of CGC rates	annual
Rec Facilities	Advertising	Resurfacer - CGC	1 Side	1000.00	1-Jun-12	1050.00	annual
Rec Facilities	Advertising	Resurfacer - CGC	2 Sides	1500.00	1-Jun-12	1575.00	annual
Rec Facilities	Advertising	Resurfacer - CGC	Top	750.00	1-Jun-12	787.50	annual
Rec Facilities	Advertising	Resurfacer - CGC	Front	500.00	1-Jun-12	525.00	annual
Rec Facilities	Advertising	Resurfacer - CGC	Rear	250.00	1-Jun-12	262.50	annual
Rec Facilities	Advertising	Resurfacer - CGC	Entire Machine	2000.00	1-Jun-12	2100.00	annual
Rec Facilities	Advertising	Ice Logo - CGC	1/2 Centre Ice	1500.00	1-Jun-12	1575.00	annual
Rec Facilities	Advertising	Ice Logo - CGC	Full Centre Ice	2000.00	1-Jun-12	2100.00	annual
Rec Facilities	Advertising	Ice Logo - CGC	Neutral Zone	1000.00	1-Jun-12	1050.00	annual
Rec Facilities	Advertising	Ice Logo - CGC	End Zone	1000.00	1-Jun-12	1050.00	annual
Rec Facilities	Advertising	Ice Logo - CGC	Blue Line	1000.00	1-Jun-12	1050.00	annual
Rec Facilities	Advertising	Ice Logo - CGC	Face Off Dots	250.00	1-Jun-12	262.50	annual
Rec Facilities	Advertising	Hallway Beams	Takhini Arena Only	75.00	1-Jun-12	78.75	annual

FEE DESCRIPTION				Bylaw 2018-61		Final Fee 5% GST Inc	UNITS
				Approved Base Fee	Date Fee Effective		
Rec Facilities	Advertising	Active Living Guide-Non-Profit Organizations	HALF PAGE	86.19	1-Sep-19	90.50	each
Rec Facilities	Advertising	Active Living Guide-Non-Profit Organizations	FULL PAGE	143.85	1-Sep-19	151.05	each
Rec Facilities	Advertising	Active Living Guide - Profit Organizations	HALF PAGE	143.85	1-Sep-19	151.05	each
Rec Facilities	Advertising	Active Living Guide - Profit Organizations	FULL PAGE	255.58	1-Sep-19	268.35	each
Rec Facilities	Advertising	Active Living Guide - Cover Pages	10% off 2 editions, 15% off 3 editions	1566.24	1-Jan-14	1644.55	each
Rec Facilities	Keys Deposit	all facilities	all facilities	50.00	1-Jan-10	no gst	each
Rec Facilities	Wellness Service	Basic Body Comp or Program Design	Individual Member	11.90	1-Sep-19	12.50	each
Rec Facilities	Wellness Service	Basic Body Comp or Program Design	Individual Non-member	23.82	1-Sep-19	25.00	each
Rec Facilities	Wellness Service	Basic Body Comp or Program Design	Individual Member	47.62	1-Jan-19	50.00	each
Rec Facilities	Wellness Service	Basic Body Comp or Program Design	Individual Non-member	33.83	1-Jan-19	35.50	each

FEE DESCRIPTION			Bylaw 2018-61		Final Fee 5% GST Inc	UNITS
			Approved Base Fee	Date Fee Effective		
Parks	Deposit, Damage- All booking	fully refundable if all rental conditions met	500.00	1-Jan-15	no gst	each
Parks	Shipyards Park	Non-Profit Rental - full day	24 Hours-12 Hours	402.30	1-Jan-19	416.20 full day
Parks	Shipyards Park	Non-Profit Rental - half day	6 Hours	201.36	1-Jan-19	208.30 half day
Parks	Shipyards Park	For Profit Rental - full day	24 Hours-12 Hours	804.61	1-Jan-19	832.40 full day
Parks	Shipyards Park	For Profit Rental - half day	6 Hours	402.71	1-Jan-19	416.60 half day
Parks	All Parks excluding Shipyards	Profit Rental - full day	24 Hours-12 Hours	592.76	1-Jan-19	613.20 full day
Parks	All Parks excluding Shipyards	Profit Rental - half day	6 Hours	296.38	1-Jan-19	306.60 half day
Parks	All Parks excluding Shipyards	Profit Rental - Hourly	1 Hour	68.01	1-Jan-19	70.40 hourly
Parks	All Parks excluding Shipyards	Non-Profit Rental - full day	24 Hours-12 Hours	296.38	1-Jan-19	306.60 half day
Parks	All Parks excluding Shipyards	Non-Profit Rental - half day	6 Hours	148.19	1-Jan-19	153.30 full day
Parks	All Parks excluding Shipyards	Non-Profit Rental - Hourly	1 Hour	34.00	1-Jan-19	35.20 hourly
Parks	For Profit in Designated Areas ONLY- Hourly	Programmed Activities in Area- Per Hour -no staff	24.89	1-Jan-19	25.70	per hour
Parks	Non-Profit Rental -per portion of Shipyards Park Building	per portion, per hour	34.15	1-Jan-19	35.30	per hour
Parks	Non-Profit rental -Outdoor Fire Pit Rental	Rental, wood, fire permit & attendant (monitors & extinguishes fire)	34.15	1-Jan-19	35.30	per hour
Parks	For Profit Rental -per portion of Shipyards Park Building	per portion, per hour	68.31	1-Jan-19	70.70	per hour
Parks	For Profit rental -Outdoor Fire Pit Rental		68.31	1-Jan-19	70.70	per hour
Parks	Memorial Bench	Supply and Install	2,388.07	1-Jan-18	2507.50	each
Parks	Memorial Tree	Supply and Install	1,592.05	1-Jan-18	1671.60	each
Parks	Portable Firepits	Portable Firepits	50.00	1-Jan-17	52.50	each
Parks	Parks	Bleacher Rentals	Delivery and Pick Up for 2 Bleachers	300.00	1-Jan-17	315.00 per two bleachers
Parks	Lift Truck	2 Operators & Truck	210.00	1-Jan-18	220.50	Per Hour
Parks	Picnic Tables	Delivery & Pick Up	228.00	1-Jan-18	239.40	Per 2 tables
Parks	Rental: 10 x 10 Tent		285.00	1-Jan-18	299.30	Each
Parks	Rental: 10 x 20 Tent		285.00	1-Jan-18	299.30	Each
Parks	Rental:20 x 20 Tent		1,140.00	1-Jan-18	1197.00	Each
Parks	Outdoor Garbage/Recycling Compost Bins	3 bin unit rental	237.50	1-Jan-18	249.40	Per one waste sorting station
Parks	Water Truck	1 Operator & Truck	145.00	1-Jan-18	152.30	Per Hour
Parks	Robert Service Camp Ground	Electrical Fee for Food Concession	150.00	1-Jul-18	157.50	Monthly
Parks	Robert Service Camp Ground	Site Rental	25.00	1-Jan-18	26.30	Per Day
Parks	Robert Service Camp Ground	Firewood	7.50	1-Jan-18	7.90	Bundle

FEE DESCRIPTION				Bylaw 2018-61		Final Fee 5% GST Inc	UNITS
				Approved Base Fee	Date Fee Effective		
Parks	Robert Service Camp Ground	Showers		4.75	1-Jan-18	5.00	per 5 Minutes

FEE DESCRIPTION			Bylaw 2018-61		Units
			Approved Fee	Date Fee Effective	
Address Changes	changing a municipal address	no relocation	200.00	22-Jun-98	each
Development Cost Charge	residential, single family	Secondary Suite	2,185.00	1-Jul-14	per dwelling
Development Cost Charge	residential, single family	unserviced Country Residential secondary Suite	1,040.00	1-Jul-14	per dwelling
Development Cost Charge	residential, single family	urban serviced lot	3,641.00	1-Jul-14	per dwelling
Development Cost Charge	residential, single family	country residential serviced lot	3,641.00	1-Jul-14	per dwelling
Development Cost Charge	residential, single family	country residential non serviced lot	1,769.00	1-Jul-14	per dwelling
Development Cost Charge	residential, duplex	duplex housing	5,826.00	1-Jul-14	per 2 dwellings
Development Cost Charge	residential, multiple housing	townhouse	2,913.00	1-Jul-14	per dwelling
Development Cost Charge	residential, multiple housing	apartment	2,185.00	1-Jul-14	per dwelling
Development Cost Charge	residential, multiple housing	multiple detached dwellings	2,913.00	1-Jul-14	per dwelling
Development Agreement	Incentive	Minor	75.00	8-Oct-13	each
Development Agreement	Incentive	Standard/Major	200.00	8-Oct-13	each
Development Permit	Conditional Use - \$500 plus applicable Permitted Use fee.		500.00	1-Jan-15	each +
Development Permit	Designated municipal historic resource		-	27-Jan-03	each
Development Permit	Permitted Use: Non-residential Zone (No new construction)		275.00	29-Jan-07	each
Development Permit	Permitted Use: Non-residential Zone(New Construction) \$275.00 + 1.10/sq.metre		275.00+	29-Jan-07	each +
Development Permit	Permitted Use: Residential Zone	Multiple Housing & Commercial use	\$275. base plus \$1.10/sq. meter (new Con)	22-Jun-98	each
Development Permit	Permitted Use: Residential Zone	Multiple Housing & Commercial use	\$275. (Change of use)	1-Feb-09	each
Development Permit	Permitted Use All Zones	Change of Use: no zoning requirements	75.00	1-Jun-17	each
Development Permit	Permitted Use: Residential Zone	Secondary commercial uses (change of use)	30.00	1-Jan-19	each
Development Permit	Permitted Use: Residential Zone	Secondary Living Suite or Garden Suite	75.00	1-Jan-19	each
Development Permit	Permitted Use: Residential Zone	single, duplex, triplex & townhouse	75.00	1-Jan-19	each
Development Permit	Placement of Sign		25.00	1-Feb-09	each
Development Permit	Schwatka Lake Waterfront Policy Dock Permit	Annual permit	300.00	1-May-16	each
Development Permit	Schwatka Lake Waterfront Policy Dock Permit	Refundable deposit	1,500.00	1-May-16	each
Development Permit	Demolition of a Structure	Demolition Structure (<75 m2)	75.00	1-Jun-17	each
Development Permit	Demolition of a Structure	Commercial	275.00	1-Feb-09	each
Development Permit	Demolition of a Structure	Residential	200.00	1-Feb-09	each
Development Permit	Relocation of a Structure		25.00	1-Feb-09	each
Development Permit	Temporary Use Permit	Community Event	25.00	1-Feb-09	each
Development Permit	Temporary Use Permit	Commercial Event/Development	275.00	1-Feb-09	each

FEE DESCRIPTION				Bylaw 2018-61		Units
				Approved Fee	Date Fee Effective	
Development Permit	Temporary Use Permit	Temporary Use Permit<7 days		25.00	1-Feb-09	each
Development Permit	Mobile food Vendor on public site	Annual permit		275.00	1-May-15	each
Development Permit	Mobile food Vendor on public site: electricity charge	Monthly permit		50.00	1-May-15	each
Development Permit Refund	written request from applicant within 6 months of original date of issue-no permit related work on site has begun-deduction of \$55. or 20% of fee whichever is MORE.			Varies	1-Feb-09	each
Land Management	Development agreement			200.00	29-Jan-07	each
Land Management	Road Closure Bylaw			500.00	29-Jan-07	each
Land Management	Subdivision Approval Extension			250.00	29-Jan-07	each
Official Community Plan Amendment Fee	(OCP Amendment Fee)			1,500.00	1-Jan-17	each
Parking	Payment in lieu of providing parking space		Space in the CC, CPG and CMW Zones	18,706.00	13-Nov-01	each space
Parking	Payment in lieu of providing parking space		space in the CM1 and CM2 zones	7,967.00	13-Nov-01	each space
Subdivision Application	Condominium (non refundable fee)	\$50.00 per unit being created to a maximum of \$500.00		50.00	8-Jan-01	each
Subdivision Application	Consolidation (non refundable fee)			50.00	22-Jun-98	each
Subdivision Application	Subdivision (non refundable fee)	min. charge \$250. max. charge \$1000.	ea. lot \$100	100.00	22-Jun-98	each
Subdivision Application	Property line adjustment or realignment (non refundable fee)		ea. adjustment/realignment \$50	50.00	8-Jan-01	each
Variance, Board of-Appeal	non refundable fee each appeal			500.00	1-Feb-05	each
Zoning Amendment				1,500.00	8-Oct-13	each
Zoning Amendment	Designated municipal historic resource			-	27-Jan-03	each

FEE DESCRIPTION				Bylaw 2018-61		
				Approved	Date Fee	UNITS
				FEE	Effective	
Water and Waste Services	Private Fire Hydrant Servicing			170.00	1-Jan-12	each
Water and Waste Services	Utility Service Tie-Ins	Regular hours - fee + materials + 35% administration fee		225.00	1-Jan-12	per hour
Water and Waste Services	Utility Service Tie-Ins	After hours - fee + materials + 35% administration fee		450.00	1-Jan-12	per hour
Water and Waste Services	Sewer	flat rate/month	dwelling: single, multiple, duplex or semi-detached for each unit	17.56	1-Jan-19	month
Water and Waste Services	Sewer & Water	flat rate/month - Single family dwelling	dwelling: single, multiple, duplex or semi-detached for each unit	84.41	1-Jan-19	month
Water and Waste Services	Sewer & Water	Flat rate/month - Plus 1 suite		126.62	1-Jan-19	month
Water and Waste Services	Sewer & Water	Flat rate/month - Plus 2 suites		168.75	1-Jan-19	month
Water and Waste Services	Sewer & Water	Flat rate/month - Plus 3 suites		210.95	1-Jan-19	month
Water and Waste Services	Sewer & Water	Flat rate/month - Plus 4 suites		337.57	1-Jan-19	month
Water and Waste Services	Sewer & Water	Flat rate/month - Duplex Dwelling		168.75	1-Jan-19	month
Water and Waste Services	Sewer & Water	metered rate - each additional 1000 gallons over minimum	per 1,000 gallons	9.46	1-Jan-19	1000 gal
Water and Waste Services	Sewer & Water	metered rate - based on 8500 gallons	minimum charge	84.41	1-Jan-19	month
Water and Waste Services	Sewer & Water	metered rate - minimum based on 38.64 cubic meters		84.41	1-Jan-19	month
Water and Waste Services	Sewer & Water	metered rate - each additional 1 cubic meter over minimum		2.23	1-Jan-19	cubic meter
Water and Waste Services	Sewer & Water	Installation, Inspection Fee during regular hours		750.00	23-Feb-09	each
Water and Waste Services	Sewer & Water	Installation, Inspection Fee after hours and weekends		1,125.00	1-Jan-12	each
Water and Waste Services	Sewer & Water	Installation, Inspection Fee - No Shows (Contractor not ready; cancellations require 24 hours notice)		250.00	1-Jan-12	each
Water and Waste Services	Sewer & Water	Freeze Protection Testing Fee		250.00	23-Feb-09	each
Water and Waste Services	Sewer & Water	install by City: actual cost of installation as determined by the application of third party rates for labour & equipment, plus the full cost of all materials used together with a handling charge of		varies	22-Jun-98	each
Water and Waste Services	Sewer & Water	service call not specified		100.00	1-Jan-17	each
Water and Waste Services	Sewer & Water	Hydrant Meter & Backflow Preventer Rental		50.00	1-Jan-17	weekly
Water and Waste Services	Sewer & Water	greasing or removing grease from lines		actual	27-Jan-03	each
Water and Waste Services	Sewer & Water	permanent disconnection of service at the main plus restoration		actual	22-Jun-98	each
Water and Waste Services	Sewer & Water	shut off & turn on for benefit of customer (other than initial turn on) after normal business hours		actual	22-Jun-98	each
Water and Waste Services	Sewer & Water	shut off & turn on for benefit of customer (other than initial turn on) during normal business hours		95.00	1-Jan-17	each
Water and Waste Services	Sewer & Water	thawing or clearing private service		actual	22-Jun-98	each
Water and Waste Services	Sewer & Water	turn on for reinstatement after shut-off for non-payment after normal business hours		actual	22-Jun-98	each
Water and Waste Services	Sewer & Water	turn on for reinstatement after shut-off for non-payment during normal business hours		80.00	1-Mar-11	each
Water and Waste Services	Sewerage Dumping	flat rate for each truck load dumped	annual permit must be purchased	50.00	1-Jan-12	each load
Water and Waste Services	Sewerage Dumping	Airport Sewage Dump Station Fee-discharging sewage from aircraft	Monthly Fee	200.00	1-Apr-15	month

FEE DESCRIPTION				Bylaw 2018-61		
				Approved FEE	Date Fee Effective	UNITS
Water and Waste Services	Sewerage Dumping Discharge Permit		annual fee	100.00	1-Jan-12	per year
Water and Waste Services	Water Bulk	Key Deposit		200.00	23-Feb-04	each
Water and Waste Services	Water Bulk	coin operated bulk water station	per 1,000 litres	2.00	1-Jan-11	1000 litres
Water and Waste Services	Service Cards	prepare and provide accurate service cards for new privately developed services		250.00	23-Feb-09	
Water and Waste Services	Water meter and remote test, repair, supply, or installation			actual	22-Jun-98	actual
Water and Waste Services	Water meter reading, special			80.00	1-Jan-12	each
Water and Waste Services	Water only	flat rate/month - Single family dwelling, Commercial & Bulk Water-based on 17000 gallons	dwelling, duplex or semi-detached for each unit	66.85	1-Jan-19	month
Water and Waste Services	Water only	metered rate/bulk rate - each additional 1000 gallons over minimum	per 1,000 gallons	8.25	1-Jan-19	1000 gal

FEE DESCRIPTION				Bylaw 2018-61		
				Approved	Date Fee	UNITS
				Fee	Effective	
Waste	Curbside Collection	Eligible premises		12.48	1-Jan-19	unit/month
Waste	Curbside Collection	Eligible premises - 2 Carts at current eligible premises rate + \$2.00 admin fee		27.30	1-Jan-19	unit/month
Waste	Organics Collection	Commercial Organics Producers - Weekly Collection & includes 1 Cart		35.00	1-Jan-19	per site/ month
Waste	Organics Collection	Commercial Organics Producers - Weekly Collection - Additional Cart		30.00	1-Jan-19	per site/ month
Waste	Organics Collection	Commercial Organics Producers - LARGE VOLUME -2 yard bin weekly collection		250.00	1-Jan-19	per site/ month
Waste	Organics Collection	Commercial Organics Producers - LARGE VOLUME -3 yard bin weekly collection		280.00	1-Jan-19	per site/ month
Waste	Organics Collection	Hold in Service - Bin Removal and Replacement		300.00	1-Jul-18	each
Waste	Organics Collection	Hold in Service - Cart Removal and Replacement		200.00	1-Jul-18	each
Waste	Organics Collection	Hold in Service - Freeze and Reactivate Billing		50.00	1-Jul-18	per site
Waste	Compostable Waste	Sorted compostable waste; loose or in approved compostable bags		50.00	1-Jan-19	tonne
Waste	Compostable Waste	Organic material - small load		5.00	1-Jan-14	per load
Waste	Compostable Waste	Organic material - bagged in compostable bags 1-3 bags not more than 20kg each		3.00	1-Jan-14	1 to 3 bags
Waste	Compostable Waste			0.00	1-Jun-15	per tonne
Waste	Brushing& Clean Wood	Sorted, untreated, uncontaminated brush or dimensional lumber	Clean Wood per Schedule "C" of Waste Management Bylaw	50.00	1-Jan-19	per tonne
Waste	Recyclable Waste	Recyclable Waste	Per Schedule "C" of Waste Management Bylaw	0.00	11-Jul-00	no charge
Waste	Controlled Waste	Animal carcasses-small	cats, dogs, other household pets	7.00	1-May-13	each
Waste	Controlled Waste	Animal carcasses-large	pigs, horses, bears, deer, moose, hides, road kills	25.00	1-Jan-17	each
Waste	Controlled Waste	Asbestos Load: In-addition to materials containing asbestos charge	Asbestos - pipe, shingles, insulation, drywall	160.00	1-May-13	per load
Waste	Controlled Waste	Materials containing asbestos		105.00	1-Jun-15	per tonne
Waste	Controlled Waste	Materials containing asbestos from outside City boundaries		300.00	1-Jun-15	per tonne
Waste	Controlled Waste	minimum charge - to be weighed		35.00	1-May-13	each

FEE DESCRIPTION				Bylaw 2018-61		
				Approved	Date Fee	UNITS
				Fee	Effective	
Waste	Controlled Waste	Bulky items i.e.. Couch, recliners etc.	i.e.. Couch, recliners,-mattresses, bed springs,-wooden furniture, wooden fences, etc.	10.00	1-May-13	each
Waste	Controlled Waste	Bedsprings; Boxsprings, mattresses		15.00	1-May-13	each
Waste	Controlled Waste	C&D and wood - small load	construction & demolition; grubbing; and clean wood waste	23.50	1-May-13	each
Waste	Controlled Waste	C&D Sorted large load - to be weighed	clean wood; grubbing	108.00	1-Jan-19	tonne
Waste	Residual Waste	Residual waste-up to 8 bags		5.00	1-May-13	Each
Waste	Residual Waste	Small load (Max 2mX2.5mX.3m or 6'X8'X2')	residual wastes excluding construction & demolition waste, wood waste, metals and other controlled waste	10.00	1-May-13	each
Waste	Residual Waste	Medium load (Max 2mX2.5mX1.2m or 6'X8'X4')		20.00	1-May-13	each
Waste	Residual Waste	Sorted large load - to be weighed	Residual waste containing no construction & demolition waste, clean wood, grubbing or metals or other controlled waste	108.00	1-Jan-19	Tonne
Waste	Controlled Waste	Clean Fill	Soil with analytical test results showing acceptable contamination levels	0.00	30-May-12	each
Waste	Controlled Waste	Designated municipal historic resource		0.00	28-Jun-99	each
Waste	Controlled Waste	Large metal recovery (small load)	clean tanks/drums, clean scrap metal	35.00	1-Jan-17	each
Waste	Controlled Waste	Large metal recovery (weighed)	clean tanks/drums, clean scrap metal	108.00	1-Jan-19	Tonne
Waste	Controlled Waste	White goods	dishwashers, stoves, washing machines & clothes dryers and refrigerators, freezers and air conditioners with certification that refrigerant removed	15.00	1-May-13	each
Waste	Controlled Waste	White goods (containing refrigerant)	refrigerators, freezers and air conditioners without certification of refrigerant removed	40.00	1-May-13	each
Waste	Residual Waste	Sorted waste from outside city boundaries	Only accepted from communities identified on the periphery circuit list as per MOA	170.00	1-Jan-19	Tonne
Waste	Residual Waste	Volume equivalent for properly sorted residual or C&D waste		15.00	1-May-13	cubic metre
Waste	Mixed Waste	C&D unsorted large load - to be weighed	Construction and demolition waste containing residual waste, or other controlled waste	275.00	1-Jan-19	Tonne
Waste	Mixed Waste	Soil mixed with other controlled waste		275.00	1-Jan-19	Tonne
Waste	Mixed Waste	Un-sorted large load - to be weighed	Residual waste containing construction & demolition waste, other controlled waste	275.00	1-Jan-19	Tonne
Waste	Mixed waste	Un-sorted waste from outside city boundaries	Only accepted from communities identified on the periphery circuit list as per MOA - residual waste mixed with other waste	350.00	1-Jan-19	Tonne
Waste	Mixed waste	volume equivalent for contaminated residual or C&D waste		30.00	1-May-13	cubic metre
Waste	Mixed waste	Load contains appliance with Freon, electronic waste, hazardous waste or tire		50.00	1-Apr-18	each
Waste	Banned Landfill Waste	Tires with an inner diameter greater than 99.06 cm (39 inches)		250.00	1-Oct-18	each
Waste	Other	clean-up of waste not disposed of properly or spilled on street or lane		actual	22-Jun-98	each
Waste	Other	Load inspection fee		100.00	1-Jan-10	per inspection
Waste	Other	removal of condemned waste receptacle		actual	28-Jun-99	each
Waste	Other	removal of waste receptacle on street other than collection day		actual	28-Jun-99	each
Waste	Other	testing weigh scale for accuracy		actual	28-Jun-99	each

FEE DESCRIPTION				Bylaw 2018-61		
				Approved	Date Fee	
				Fee	Effective	UNITS
Waste	Other	Uncovered Load	250.00	23-Feb-09	each	
Waste	Permit	Permit to Collect Waste	0.00	30-May-12	each	
Waste	Permit	Permit to Dispose Waste	0.00	30-May-12	each	
Waste	Permit	Permit to Transport Waste	0.00	30-May-12	each	
Waste	Compost Sale	1-9 cubic yard bulk blended sand/compost	45.00	1-Jul-15	0.765m3 (1 yard)	
Waste	Compost Sale	10+ cubic yard bulk blended sand/compost	30.00	1-Jan-17	0.765m3 (1 yard)	
Waste	Compost Sale	1-9 cubic yard bulk compost	45.00	1-Jul-15	0.765m3 (1 yard)	
Waste	Compost Sale	10 + cubic yard bulk compost	30.00	1-Jan-17	0.765m3 (1 yard)	
Waste	Compost Sale	Bagged Compost	5.00	1-Jan-15	20 L bag	

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